

Data protection policy pertaining to the use of conferencing software

This notice contains information on how we process your personal data when you participate in a conference session using Microsoft Teams and your rights under data protection law.

Who is responsible for data processing and who can I contact?

Depending on who sent you the invitation to participate in the session, one of the following Metzler group companies is at your disposal:

- B. Metzler seel. Sohn & Co. Aktiengesellschaft
- Metzler Asset Management GmbH
- B. Metzler GmbH
- Metzler FundServices GmbH
- Metzler Pension Management GmbH

at:

Untermainanlage 1
60329 Frankfurt/Main, Germany
Phone +49 69 2104-0
Fax +49 69 281429
metzler@metzler.com

You can contact our Data Protection Officer at:

B. Metzler seel. Sohn & Co. Aktiengesellschaft
Data Protection Officer
Untermainanlage 1
60329 Frankfurt/Main, Germany
Phone +49 69 2104-0
Fax +49 69 281429
datenschutzbeauftragter@metzler.com

Privacy notice Microsoft Teams for external participants

Which data is used for which purposes and on what legal basis?

Your data is processed based on your consent in accordance with Article 6 para. 1a of the EU General Data Protection Regulation (GDPR) which you give when you participate in a conference session. Your consent is voluntary and can be revoked at any time with effect for the future.

We process the following data that we receive in connection with a conference session:

- Current IP address of your computer or internet connection
- Name, email address and phone number
- Image and sound data, if relevant
- Content of the session, if relevant
- Chat history, if relevant

This data is required for invitation and dial-in to the conference, identification of participants and communication purposes. Your name, email address and phone number are deleted after 30 days and other data is deleted when the conference ends.

Who receives my data?

Microsoft` holding company is located in the United States. Sub-processors are located in several third countries. Requirements of US domestic law and, in particular, certain programs that grant US authorities access to personal data for national security reasons may lead to disproportionate access to your personal data or to restrictions on data protection. US law does not provide the same level of data protection as the law in the EU nor are the safeguards provided by US law sufficient to guarantee protection of your personal data. There may be no legal channels available to assert and enforce your data protection rights against US authorities.

What are my data protection rights?

All data subjects have the following rights governed by the GDPR: the right to obtain information (Article 15), the right of data adjustment (Article 16), the right of data deletion (Article 17), the right to restrict data processing (Article 18), the right to dissent (Article 21) and the right of data portability (Article 20). The right to obtain information and the right of deletion are restricted according to §§34 and 35 of the Federal Data Protection Act (BDSG). Furthermore, data subjects have the right to appeal to the competent data protection authorities (Article 77 of the GDPR and §19 of the BDSG).

Consent to personal data processing can be revoked at any time for future processing. Please send your request for revocation to:

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